

# 2020

## BECOMING A CANDIDATE



LAKE BUTLER  
FLORIDA

CITY OF LAKE BUTLER

200 SW 1ST STREET

LAKE BUTLER, FL 32054

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### **GENERAL INFORMATION**

- ✓ 2020 ELECTION DATE IS JUNE 23, 2020
- ✓ SEATS UP FOR ELECTION: 1 & 2
- ✓ COMMISSION SEATS ARE AT LARGE

## **CANDIDATE STEPS**

**STEP 1:** FILE FORM DS-DE 9, (APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF DEPOSITORY) WITH THE CITY CLERK.

**STEP 2:** GO TO THE BANK OF YOUR CHOICE AND OPEN YOUR CAMPAIGN ACCOUNT.

**STEP 3:** PAY THE QUALIFYING FEE (**THIS MUST BE PAID OUT OF YOUR CAMPAIGN ACCOUNT**) AND FILE APPROPRIATE FORMS WITH THE CITY'S ELECTION REGISTRATION OFFICER.

ONCE YOUR CAMPAIGN ACCOUNT HAS BEEN OPENED AND YOU HAVE FILED THE APPROPRIATE FORMS, YOU MAY BEGIN GETTING PETITION SIGNATURES. YOU MAY ALSO START ACCEPTING CONTRIBUTIONS AND EXPENDING FUNDS.

BEFORE TURNING IN THE PETITION YOU WILL HAVE TO PAY \$0.10 PER NAME FOR SIGNATURE VERIFICATION TO THE SUPERVISOR OF ELECTIONS. THIS **MUST** BE PAID OUT OF YOUR CAMPAIGN ACCOUNT.

## **QUALIFYING FEE**

1% OF A COMMISSIONER'S SALARY	\$106.75
QUALIFYING FEE	<u>\$ 25.00</u>
<b>TOTAL</b>	<b>\$131.75</b>

## **FORMS TO BE FILED WITH CITY ELECTION OFFICER**

<b>Appointment of Campaign Treasurer and Depository</b>	<b>Statement of Candidate</b>	<b>Loyalty Oath</b>	<b>Financial Disclosure</b>	<b>Campaign Treasurer's Report Summary</b>
<b>Form DS-DE 9</b>  <b>MUST BE FILED BEFORE:</b> 1. Opening a bank account 2. Accepting contributions or making expenditures for the campaign. 3. Collecting signed candidate petitions for verification.	<b>Form DS-DE 84</b>  Due during qualifying period	<b>DS-DE 25</b>  Due during qualifying period	<b>FORM 1</b>  Due during qualifying period	<b>FORM DS-DE 12</b>  If campaign account is opened before qualifying period: Report is due monthly, then follows schedule below  If campaign account is opening during qualifying period report is due:  Dates TBD

## **CANDIDATE HELPFUL HINTS**

- ✓ All expenditures must be paid for out of campaign account
- ✓ A debit card may be used from the same bank account as primary depository
- ✓ \$1,000.00 contribution limit per election per contributor
- ✓ No contribution can be received less than 5 days prior to election

## **DEFINITIONS**

<b>Election Registration Officer</b>	The election official to whom a candidate submits his qualifying papers and campaign reports.
<b>In-Kind Contribution</b>	A giving of goods, services or anything having attributable monetary value to a campaign, the value of which is determined by the person making the contribution (F.S. 106.055).
<b>Non-Partisan Office</b>	An office for which a candidate is prohibited from campaigning or qualifying for an election or retention in office based on party affiliation (F.S. 97.021).
<b>Petition Process</b>	A method of qualifying for office which requires obtaining a pre-determined number of voter signatures on petition cards (F.S. 99.0095).
<b>Political Advertisement</b>	A paid expression in any communications media, whether radio, television, newspaper, campaign literature, direct mail or display or by means other than the spoken word in direct conversation, which supports or opposes any candidate, elected public official or issue (F.S. 106.011)
<b>Qualifying Period</b>	The dates set by law during the final paperwork and a qualifying fee is filed with the candidate's filing officer (F.S. 99.061)